

# MAINE ARTS COMMISSION

## Project Grant for Artists

**Application opens: March 13, 2015**

**Application deadline: April 13, 2015 at 5 p.m.**

**Maximum award: \$2,500**

The Project Grant for Artists is designed to support creative projects throughout Maine. Grant funds assist artists with the creation of new work or the continuation of existing arts programs. Projects can be in any artistic discipline and on any scale.

No match and no nonprofit affiliation are required.

**This funding cycle is for projects taking place between July 1, 2015 and June 30, 2016.**

### ELIGIBILITY REQUIREMENTS

You are eligible to apply if you meet all of the following criteria:

- Have resided full-time in Maine for at least one year immediately prior to the application deadline.
- Will reside full-time in Maine throughout the project period.
- Are at least 18 years of age or older by the application deadline.
- Are not a matriculated student enrolled in a degree or certificate-granting program.
- Are in compliance with final reports required for any previous Maine Arts Commission award you have received.

### EXPENSE INFORMATION

The following list includes examples of eligible and ineligible expenses. Please check with appropriate program staff if you have questions about the eligibility of any expenses associated with your project.

Eligible expenses	Ineligible expenses
<ul style="list-style-type: none"><li>• Purchases: supplies, materials, equipment</li><li>• Rentals: supplies, materials, equipment, space</li><li>• Fees: artists, specialists, permits, services</li><li>• Production costs: events, installations, tours</li><li>• Artist gatherings and workshops</li><li>• Planning, preparation and/or documentation of work</li></ul>	<ul style="list-style-type: none"><li>• Brick-and-mortar projects</li><li>• Operating support</li><li>• Permanent or capital equipment</li><li>• Fundraising</li><li>• Personal travel</li><li>• Re-granting of award funds</li></ul>

### APPLICATION PACKAGE

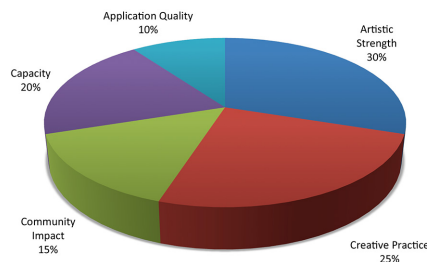
A complete application package for the Project Grant for Artists contains:

- Complete answers to all narrative prompts
- Resume, curriculum vitae, or bio of the applicant
- Up to five samples of appropriate support materials
- Completed budget
- Completed vendor form

## REVIEW CRITERIA

Project Grant for Artists applications are reviewed on a competitive basis using the following criteria:

- Artistic Strength (30%)
- Creative Practice (25%)
- Community Impact (15%)
- Capacity (20%)
- Application Quality (10%)



## APPLICATION NARRATIVE

1. Provide a detailed description of the project. Please include the following in your description: dates, locations, partners (if applicable), expected outcomes, the process you will follow, and the need for this project. (1,100 characters max.)
2. What makes your project artistically strong? Please include the following of key participants: the artistic background, relevant education, and awards and honors received. Work samples and other related attachments will be used to evaluate artistic strength. (500 characters max.)
3. How will this project advance your career and creative practice? (900 characters max.)
4. How will your project benefit the public? Please include the following: description of the community the project will impact; anticipated number of people the project will reach, both directly and indirectly; elements of social good and engagement anticipated from the project; and partnerships and collaborations surrounding this project. (900 characters max.)
5. Tell us about your plan to complete the project. Please include the following: a project timeline and examples of similar projects that you have successfully completed. (900 characters max.)

## DEADLINE

Applications will be accepted until **5 p.m.** on the date of the application deadline.

## ASSISTANCE

You are welcome to contact agency staff to discuss your ideas at any time prior to the application deadline. You may also request an informal consultation about your completed application narrative two weeks or more prior to the application deadline.

## GENERAL QUESTIONS

Questions about the application or review process can be directed to Kathy Ann Shaw, Senior Director for Grants and Arts Accessibility, at 207-287-2750 or [kathy.shaw@maine.gov](mailto:kathy.shaw@maine.gov)

## SPECIFIC QUESTIONS

Please direct specific questions about your Project Grant for Artists application to agency staff based on the discipline of your application.

**Craft and Visual Arts:** Julie Horn, Visual Arts Director  
207-287-2790 or [julie.horn@maine.gov](mailto:julie.horn@maine.gov)

**Performing and Media Arts:** Kerstin Gilg, Media and Performing Arts Director  
207-287-6719 or [kerstin.gilg@maine.gov](mailto:kerstin.gilg@maine.gov)

**Traditional Arts:** Kathleen Mundell, Traditional Arts and Creative Aging Director  
207-287-6746 or [kathleen.mundell@maine.gov](mailto:kathleen.mundell@maine.gov)

**Literary Arts:** Julie Richard, Executive Director  
207-287-2710 or [julie.richard@maine.gov](mailto:julie.richard@maine.gov)

